

NEW LIFE CHRISTIAN SCHOOL HANDBOOK

AUGUST 10, 2017 REVISED

THEY THAT WAIT UPON THE LORD WILL RENEW THEIR STRENGTH. THEY SHALL MOUNT UP WITH WINGS LIKE EAGLES

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Mission and Purpose:

8/10/17 Our mission is to work with the home and church to provide a Christ-centered spiritual, academic, and physical foundation in a safe, nurturing environment to produce godly men and women who are a transforming influence in their world. Specifically, the mission of New Life Christian School is to provide a sound academic education integrated with a Christian view of God and the world based upon the authoritative and infallible Word of God. This educational program is designed for children from preschool through grade twelve whose parents are committed to a personal faith in the Lord Jesus Christ. The Bible is specific in stating the principles which underlie Christian education. The apostle Paul presented a comprehensive principle when he wrote of Christ, "For by Him all things were created: things in heaven and on earth, visible, and invisible, whether thrones or powers or rulers or authorities; all things were created by Him and for Him. He is before all things, and in Him all things hold together (Colossians 1:16-17)." The Gospel of John states, "Through Him all things were made; without Him nothing was made that has been made (John 1:3)." Functioning as an extension of the Christian home, NLCS supports parents who believe God has led them to put their children in our school based upon Deuteronomy 6:7-8. Because the Christian approach to learning differs significantly from the secular viewpoint, NLCS offers a curriculum from a God-centered view of life. This view holds that God's truth is the standard for all truth. The curriculum taught by a qualified Christian faculty, allows parents to provide their children with academic instruction consistent with the Christ-centered teaching at home and at church. We trust the following pages will answer any questions you may have and help acquaint you with our school policies and procedures. Keep this handbook to refer to in the coming year. Please feel free to contact one of our staff members should you like more detailed information. Our Motto is "Equipped to Stand" "Therefore put on the full armor of God, so that when the day of evil comes, you can stand your ground." Ephesians 6:13

Frequently Asked Questions

Q. When did New Life Christian School begin?

A. New Life Christian School opened for the Fall Term in 1998. It formed through the winter and spring of 1998 as local pastors began to see the wisdom of God in combining the accumulated experience, staffs, resources, school sites, and students from two local Christian schools into a more efficient and effective single Christian school which would serve the Eel River Valley. Christian Life School had been offering excellent Christian Education since September of 1976. North Coast Community Christian School had been offering excellent Christian Education since September of 1986.

Q. How many of the graduates are attending college or taking some form of advanced training?

A. Of the high school graduates from the school, the majority have attended at least some college, some have received advanced degrees. In general, it may be said, that students are prepared to go wherever their leadings might be.

Q. How active in their faith are these graduates?

A. Our students are often leaders in the youth ministries of the local churches. Once they graduate they usually continue these leadership patterns and bless the local churches where they attend. Over 90% of NLCS graduates are actively serving the Lord. They live lives of integrity and are a compliment to the communities where they live.

Q. How is NLCS organized

A. The school is a non-profit organization formed for the purpose of offering Christian education as an extension of the mission of the local church to make disciples and to train the children of those churches. The board consists of Pastor David Kilmer, President; Karen Johnson, Vice President; Anita Horner, Secretary; Valerie Holmes, Treasurer; and Beth Miller.

Q. What criteria is used in the choosing of teachers for the school?

A. The teaching positions in our school are ministries, not "jobs." Prayerful consideration precedes the appointing of any person to a teaching position. A potential teacher must be a Christ-like example, work well with children (I Tim. 4:12), have a gift of teaching (Eph. 4: 11&12), and be academically prepared. The selection of the staff for New Life Christian School is not taken lightly. The quality of our school depends largely on the quality of our teachers (James 3:1).

Q. What type of academic program do you have?

A. New Life Christian School uses a variety of educational materials at the different levels of instruction. Curricula are selected which are God-centered and fit the needs of the students and staff. Classes are small and individual attention is a priority.

Q. How can we know if our child is learning?

A. Nationally normed achievement test is given to our students in the spring of each year. This is the Christian version of the same test given in many private and public schools throughout the nation. It is not the test currently being administered in California public schools. The State does not allow private schools to use that test. The Tera Nova test used by NLCS is a National test provided through ACSI (Association of Christian Schools International).

Q. Can students transfer into public school from NLCS? Will the academic work be acceptable?

A. Yes, public schools have accepted the academic work accomplished at this school. In general, our students have a good reputation with local schools.

Q. Are certain denominational doctrines promoted in the school?

A. Our objective is not to emphasize a denomination, but to promote the fundamental truths of the Bible. Our goal is the promotion of the "Word of God" and not a denomination.

Q. What does NLCS have to offer over a public school with Christian teachers?

A. A Christian school is "Christian." The Christian philosophy permeates every phase of our school: school work, physical education, discipline, administrative decisions, deportment, field trips, and every other part. Each situation is faced with an objective in view of obedience to God; therefore, every aspect of schooling is training in how to live in a way that glorifies God. Public school teachers are limited in what they can do. The non-Christian philosophy of life is embraced by most of the people associated with public schools; the Christian teacher must counteract this influence. Some public school teachers do well, but most Christian public school teachers are not in the proper environment to effectively promote the Gospel (II Tim. 2:15, Deut. 6:17-18) and disciple Christian young people.

STATEMENT OF FAITH

(12/13/16) Since New Life Christian School is a member of the Association of Christian Schools International (ACSI) and has students and faculty in our school representing several churches in our community from different denominations, we have adopted as our Statement of Faith that of ACSI which follows:

We believe

... the Bible to be the inspired, only infallible, authoritative, inerrant Word of God (2 Timothy 3:15; 2 Peter 1:21)

... there is one God, eternally existent in three persons - Father, Son, and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30).

... in the deity of Christ (John 13:33), in His virgin birth (Isaiah 7:14), in His sinless life (Hebrews 4:15; 7:26), in His miracles (John 2:11), in His vicarious and atoning death (1 Corinthians 15:3; Ephesians 1:7; Hebrews 2:9), in His bodily resurrection (John 11:25, 1 Corinthians 15:4), in His ascension to the right hand of the Father (Mark 16:19), in His future return in power and glory (Acts 1:11; Revelation 19:11).

... in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith are we saved (John 3:16-21; John 5:24, Romans 3:23; 5:8-9; Ephesians 2:8-10; Titus 3:5).

... in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation (John 5:28-29).

... in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, 1 Corinthians 12:12-13; Galatians 3:20-28).

... in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14; 1 Corinthians 3:16, 6:19-20; Ephesians 4:30, 5:18).

Enrolling Your Child

Children are admitted to the school according to the following procedure:

1. Fill out and sign all application forms.
2. Read the School Handbook.
3. A parent/student interview will then be scheduled.
4. Parents will be notified as quickly as possible.
5. Enrollment fees due and tuition payment schedule is then arranged. (Enrollment fees include achievement tests, ACSI student activities & membership, liability insurance.)

Age for Enrollment California State law requires that a student entering pre-school must be three years old and those entering kindergarten must be five years old by December 1st.

Medical Guidelines State law requires all preschool and kindergarten students to have the required immunizations prior to the start of school. State law also requires all those entering first grade to have a medical exam. Forms and other information are available in the school office. Those entering seventh grade need to provide proof of Hepatitis B and Pertussis immunization.

Non-discrimination New Life Christian School is a non-profit organization and admits students of any race to all the rights, privileges, programs and activities generally accorded or made available to students at the school. The school does not discriminate on the basis of race in the administration of its educational policies, admissions policies, scholarships and other school administered programs.

Registration (non-refundable)

\$125.00 per child

Preschool and Kindergarten is \$75 due at time of enrollment.

Materials Fee The basic materials fee is \$225 per student (\$125 for preschool) and is non-refundable. This fee includes consumable textbooks, use of copier for classroom materials, and replacement of reusable texts that wear out or become out of date. If a book needs to be replaced because of loss or damage by the student, the parent will be expected to pay for it.

School Supplies will be stipulated by the teacher when school starts. All students in grades three and above will need an NKJV Bible, binder paper, pencils, loose leaf binder, etc. These are not supplied by the school.

Tuition:	Annual:	Monthly:
Preschool (3 days)	\$2,000	\$200.00
Kindergarten	\$2,270	\$227.00
Grades 1-8	\$2,900	\$290.00
High School	\$3,200	\$320.00

Deductions for More Than One Child:

Second & Third Child - deduct 10%

The maximum tuition charge to a family will be \$6,500 annually or \$650 monthly

Tuition Payment: Tuition is computed for the school year. It may be paid yearly, by semester, or in ten equal payments with the first being due by September 5th. Invoices are issued for monthly payments which are due on the 5th of each month and are considered late after the 10th (Rom. 13:7-8). There will be a 5% discount for paying your bill in full unless it is paid by credit card then the discount will be 2%. Registration is due July 5th, material fee is due August 5th, unless other arrangements have been made. Your bill must be paid in full prior to enrolling your child for the coming year. \$30.00 will be charged for checks that are returned by the bank.

Tuition Reductions: Each year the governing board considers students who, because of special circumstances, request a tuition reduction for the coming year. Applications may be picked up in the school office. The applicant takes the application to the family's pastor for approval before it is sent to the school board for evaluation and an interview. Deductions will be awarded to returning students and those with the greatest need first. Enrollment materials and tuition reduction applications need to be turned in by July 1st with decisions to be made by July 31st. (Funds will be awarded to those meeting the deadline for the applications first.) This process must be repeated each year. (Please check with extended family, other sources, or your

church before approaching the school for tuition reduction.) Those receiving tuition reduction will need to serve **40 volunteer hours** and purchase \$350.00 in earned value in scrip to help offset tuition cost. Scrip requirement can be met by extended family and friends as well.

Finders Reward: An existing NLCS family who helps enroll a new student can earn a \$200 tuition reduction on their last tuition payment providing that the new student is not receiving a tuition reduction, is enrolled for the entire year, and mentions the recruiting family at the time of enrollment.

Unpaid School Bills: Please be aware YOUR TUITION ACCOUNT IS A BINDING FINANCIAL OBLIGATION. Please make timely payments according to the payment schedule. Our primary source of income is tuition, and it is critical that we pay our bills promptly to protect the good name and Christian witness in the marketplace. Your faithful stewardship in this matter enables us to do so.

Mandatory Fund Raising: 8/10/17 Since tuition does not cover the cost of educating your child, fundraising is necessary to meet the school's financial obligations. A total of \$360 in fundraising is required for each family. This responsibility can be met by selling tickets for the following fundraisers:

Wood Raffle (September)

Fall Auction (October)

Spring Dinner (March)

Or, if it is more convenient, a payment of \$360 may be made instead.

Service Hours: Each family must make themselves available to serve the school in some way by driving for field trips, recess and lunch supervision, classroom assistance, janitorial duties, typing, helping with fund raising efforts, etc. Twenty-four hours for students in grades one through twelve is required for each family each year. In place of this, a cash payment can be made of \$240.00 or \$10.00 per hour not served. (Preschool and kindergarten families do not have required service hours but are always welcome to lend a hand).

Scrip: To help subsidize tuition fees, NLCS requires families to purchase at least \$350.00 in value earned in Scrip or make a one-time payment of \$350.00. Scrip is available from the following stores (others by special order): Papa Murphy's, Adel's, Payless Shoe, Source, Amazon, Pierson's, Applebee's, Rays, Bath & Body, Rita's, Bed, Bath, & Beyond, Rite Aid, Big 5, Ross Dress for Less, Burger King, Safeway, Cabela's, Sears, Children's Place, Shell, Denny's, Staples, Game Stop, Starbucks, Subway, iTunes, TJ Maxx, JoAnn's Fabrics, Taco Bell, Kmart, Target, Kohl's, Ulta Beauty, L & M Renner, Visa, McDonald's, Walgreen's, Michaels, and Walmart. This is an easy way to support the school. Remember friends, family, neighbors can earn credit toward your scrip requirement. Please try to order all other Scrip from the school secretary in advance and prepaid.

Parent Involvement Parents are expected to attend and support all the school's activities (Back to School Night, Open House, Christmas Program, Auction, etc.).

Parent Conferences There will be scheduled parent-teacher conferences dealing with the progress of each student in grades 1-8. High school conferences will be held at parent or teacher request. It is our goal to keep the parents as informed as possible of their child's progress so additional conferences may be scheduled at any time by parents or teachers.

Daily Schedules

Pre-school (Tues. Wed. Thurs.) A.M. 8:15-11:45, P.M. 12:30-4:00

Kindergarten A.M. 8:15-11:45

First-Eighth Grade 8:10 -- 3:20

High School 8:10 – 3:20

DRESS CODE

Adopted July 18, 2016

PHILOSOPHY:

The philosophy of New Life Christian School, with regards to our dress code, is that students should not only have a good academic education, but also an understanding of patterns of behavior, dress and grooming that are generally thought to be acceptable in our society. We are aware that styles and students tend to be more relaxed in California than in other areas, but we do not assume that “relaxed” means looking uncaring, unprepared for work, or immodest.

In a world where fashions change rapidly, we ask students to consider carefully the overall impression created by each style as it comes along. While we do not wish to be legalistic or to promote the idea that all Christians should look a certain way or conform to a certain mold, we wish to remind students that modesty, moderation and honoring Jesus Christ are real and necessary issues that do guide our principles. The focus for both students and staff is not to be on ourselves but on Him. (Note: The Staff is asked to follow the same dress code as students). The ability to look in style while not drawing undue attention to oneself is learned behavior as important as academics. See how even Jesus as a child grew in maturity: *“And Jesus increased in wisdom and stature, and in favor with God and men”* (Luke 2:52)

GUIDING SCRIPTURES:

The following Scriptures (New King James Version) are meant to be taken and balanced together. Some of them address specific cultural conditions in ancient times. They do serve, however, as overall general Biblical principles today as a guide to our dress code (as well as behavior) and should help parents and students in their choice of clothing at NLCS:

- “...But as He who called you is holy, you also be holy in all your conduct, because it is written, *‘Be holy, for I am holy’*” (1 Peter 1:15-16).
- “Let no one despise your youth, but be an example to the believers in word, in conduct, in love, in spirit, in faith, in purity” (1 Timothy 4:12).
- “Abstain from every form of evil” (1 Thessalonians 5:22)
- “Wives...when they [husbands] observe your chaste conduct ...
- Do not let your adornment be merely outward – arranging the hair, wearing gold, or putting on fine apparel –
- Rather let it be the hidden person of the heart, with the incorruptible beauty of a gentle and quiet spirit, which is very precious in the sight of God” (1 Peter 3:1-4; cf. 3:5-14).
- “In like manner also the women adorn themselves in modest apparel, with propriety and moderation, not with braided hair or gold or pearls or costly clothing,
- “But which is proper for women professing godliness, with good works” (1 Timothy 2:9-10).
- “For sin shall not have dominion over you, for you are not under law but under grace” (Romans 6:14).
- Therefore, let us pursue the things which make for peace and the things by which one may edify [i.e. build up] one another (Romans 14:19)

- “It is good neither to eat a meat nor drink wine nor do anything by which your brother stumbles or is offended or made weak” (Romans 14:21).
- “All things are lawful for me, but all things are not helpful. All things are lawful for me, but I will not be brought under the power of any” (1 Corinthians 6:12).
- “But beware lest somehow this liberty of yours become a stumbling block to those who are weak” (1 Corinthians 8:9).
- “To the weak I became as weak that I might win the weak. I have become all things to all men, that I might by all means save some” (1 Corinthians 9:22).
- “All things are lawful for me, but not all things are helpful; all things are lawful for me but not all things edify [or “build up”]”
- “Let no one seek his own, but each one the other’s well-being” (1 Corinthians 10:23-24).
- “...do all to the glory of God” (1 Corinthians 10:31).
- “But if anyone seems to be contentious, we have no such custom, nor do the churches of God” (1 Corinthians 11:16) [Note: This is Paul’s conclusion in his teaching on women having long hair and wearing head coverings and men having short hair. This is the correct translation, meaning these were local customs, and not intended to be binding law for all Christians].
- “Or do you not know that your body is the temple of the Holy Spirit who is in you, whom you have from God, and are not your own?”
- “For you were bought with a price; therefore, glorify God in your body and in your spirit, which are God’s” (1 Corinthians 6:19-20).
- “Stand fast therefore in the liberty by which Christ has made us free, and do not be entangled again with the yoke of bondage” (Galatians 5:1).
- “I say, ‘Walk in the Spirit, and you shall not fulfill the lust of the flesh” (Galatians 5:16).
- “But the fruit of the Spirit is love, joy, peace, longsuffering [i.e. patience], kindness, goodness, self-control. Against such there is no law” (Galatians 5:22-23).
- “And whatever you do in word or deed, do all in the name of the Lord Jesus, giving thanks to God the Father through Him” (Colossians 3:17)

The following dress code is based, therefore, upon the above philosophy and general Scriptural guidelines:

Students in grades one through twelve are not required to wear uniforms, but must follow the dress code. The dress code is in effect for all school functions or where students are representing the school in public. Dark glasses are not to be worn in the buildings unless they are prescribed to be worn. Students may wear caps/hats in class with the teacher’s approval, but boys may not wear them during pledges, chapel, prayer, or school assemblies.

Student possessions such as lunch pails, folders, etc. should not promote inappropriate themes, persons, or messages. Students/Parents are encouraged to clear all questionable items before they are brought to school. This will help us avoid many problems. Final decisions in interpretation of standards reside with the school administration. If you have any questions, please ask before you buy or send your child to school. If students come to school not meeting the dress code, they may be required to change. Parents can bring clothes or the child will need to go home.

P.E. Clothing: No short shorts (shorter than mid-thigh) or spandex may be worn at any time. Safe, athletic shoes need to be brought to wear during PE class. Shoes must not restrict the student from safely participating in all activities. Safe shoes are to be worn with socks. At the instructor’s direction for safety longer earrings may need to be removed for a class period. No bare feet. Students wearing uniforms for athletic activities (basketball, volleyball, track) will follow their coach’s directions for each activity.

Shoes: At other times (not during PE), open toed shoes and sandals may be worn without socks if feet are clean.

Jewelry: Boys are not to wear earrings at school. Body piercing jewelry is not to be worn.

T-shirts and Sweatshirts, etc.: These shirts may carry a general logo of various sports teams as long as no particular athlete is singled out or promoted. Colorful designs, flowers, etc. are fine but be sure to avoid all negative messages. Underwear type t-shirts, (white, sleeveless, ribbed) are not to be worn as outer wear.

Pants: All pants must fit, be clean, hemmed, and have no holes from the upper thigh area and up unless fabric or legging are worn underneath so that no skin is visible. Undergarments are not to show. Slacks/pants/jeans/overalls/shorts /crop pants are allowable as long as they are modest, properly secured, and not shorter than mid-thigh. Leggings and jeggings may be worn if a long top, skirt or dress is covering to mid-thigh and no part of the lower torso is visible in any position of the body. No spandex, sweatpants, leotards, cut -offs, yoga pants, etc. are to be worn. (See YouTube: *"For the Love of Fashion"* Jean Hatmaker.)

Dresses: All dresses or skirts must be no shorter than three inches above the knee, and be neat and modest. They are not to be tight fitting, with low necklines front or back. Any slits must not be higher than the prescribed knee length for skirts. No cleavage or side views are to show.

Blouses and Tops: Modest. They should not have low necklines and should be long enough so that the midsection will be covered when arms are raised over the head. No cleavage or side views are to show. No camisoles are to be worn as outer wear. "See through" garments are not to be worn unless there is an appropriate garment underneath. No cropped/midriff tops can be worn unless there is another garment under it covering the skin. Tops must have wide straps, no spaghetti straps or no wide underarm gap. No old, faded, ragged, worn looking clothing is to be worn.

Hair and Make-up: Hair and beards should be clean and neatly trimmed. Parents should guide their teenagers as to the appropriateness according to the student's age and maturity. (I Tim. 2:9-10)

Graduation/ Banquet: "Dresses: Sleeveless dresses may be worn. Dresses with spaghetti straps may be worn as long as the dress is modest, will stay up without constant attention, and shows no cleavage or side views. The hemline of dresses may be up to 3 inches above the knee in all layers of fabric. Gentlemen are to wear slacks and a dress shirt. Banquet guests are to follow the same dress code. For graduation, 12th grade students wear blue caps and gowns."

Older students (Junior High and High School) will be made aware that there may be higher standards for dress codes and grooming in the work place and that students seeking employment will need to "dress for success" that is, appropriate for each work environment. While the school does not require business attire, it is a type of "work environment" with appropriate standards. Therefore, we make an effort to prepare young people for the outside workplace. Students are advised that when seeking employment outside of school hours they will need to consider the advice that "you only get one chance to make a good first impression." Older students should also be aware that upon graduation, if they intend to enter any of the branches of the military, that they will be required to conform to military dress codes.

NLCS Discipline Policy^{8/8/17}:

This school is dedicated to the training of children in a program of study, activity and living that is Christ-centered. We believe that "all things should be done decently and in order" and that our students should be taught to accept a given responsibility to "walk honorably before all men." Here, a discipline is maintained which strives to be firm, consistent, fair, and tempered with love. Because the school standards are high, some time may be required for the student to make the proper adjustments. Please understand that during that time some students may complain at having to undergo the process. For this reason, we would ask that parents not reach conclusions in favor of their child, nor discuss the school in a negative way. Instead, please go to the teacher and inquire about the nature of the complaint and hear the teacher's explanation. Conclusions can then be reached on an equitable basis for all concerned. If this process is not followed, then the effectiveness of the school is undermined, and the results will often be manifested as belligerence in the child.

Please:

1. Give us the benefit of the doubt.
2. Realize that the student's reporting may be emotionally biased without complete information.
3. Realize that we have reasons for all the rules; that to the very best of our ability they are enforced without favor.
4. Support the administration and call us for the facts.
5. Should there be a question about or disagreement with school policy or procedures, do not complain to any other person or parent, but, in the love of Christ and with prayer, register only necessary complaints with the teacher or principal in accordance with the Matthew 18 principle (Matt. 18:15-16, 1 Pet. 3:8, Lev. 19:16-18).
6. Remember that we sincerely care about each child and are dedicated to seeing him/her reach his/her full potential in Jesus Christ. It is expected that our classes be quiet and orderly so that they present an atmosphere that is conducive to learning. All school personnel are instructed to tolerate no disobedience or rebellion even in minor matters. They are to be treated with respect and obeyed. Each classroom teacher will employ their own approved discipline plan. Students who fail to conform to the school rules will be subject to suspension or expulsion. It is our belief that the basic responsibility for discipline resides within the home. Parents will therefore be informed when situations needing disciplinary action arise. Parents and students are expected to adhere to whatever form of disciplinary action is currently being used by the school.

Dismissal

New Life Christian School reserves the right to dismiss any student whose attitude or behavior consistently indicates to the staff or principal that the student's educational needs might be better met elsewhere (Romans 13:1-2) or whose financial obligations remain unpaid (Heb. 13:17) (30 days over-due).

Suspensions Administration will decide if suspensions are to be served in or out of school. Students may lose all academic credits during the time they are suspended. Suspensions are expected to be served on the date designated. Any attempt to avoid, delay, or bargain away will be grounds for immediate expulsion or dismissal. Grades will be counted to the date of such dismissal. Further grades may not count. Any delay or postponement of such a suspension must have prior agreement with the principal, vice principal and the board directly.

Appeal Process to Board Decisions 1. Parents are to be informed in writing or by phone any time a student is disciplined for each of the above levels. Parents are to be informed before a student is to be suspended or before the suspension is finalized. They may request a meeting with the board or representatives of the board to review the reasons for the suspension. 2. Anytime there is a question about an issue parents/students have the right to appeal to the board for a hearing. 3. Actions for Levels 6 and 7 will require a meeting with the student, parents, and board before implementation. However, a student may be suspended until the matter can be brought by the board.

Cell phone policy Cell phones are to be turned in by ALL STUDENTS BEFORE THE BEGINNING OF SCHOOL, or as soon as they arrive. They are returned to the students at the end of the school day. However, since lunch is an open campus for the high school students, they may check their phones out at the beginning of lunch and must check them back in when they return from the break. With this added privilege comes some additional responsibility. The high school student is responsible for checking in his/her phone. **Electronic Device violations/Consequences.** If a student forgets or chooses not to turn in their phone, either in the morning or after the lunch break these are the consequences:

High School: 1st offense: The student will lose 1 off campus lunch privilege.

2nd offense: The student will lose 2 off campus lunch privileges and receive a level 1 behavior policy infraction (one-hour detention) 3rd offense: The student will lose 1 week (5 days) of off campus lunch

privileges and receive a level 2 behavior policy infraction (a two-hour detention) and a parent conference. **Junior High** Consequences are determined by the teacher.

Behavior Policy and Consequences Updated 8/8/17

The following guidelines may be adjusted as the New Life Christian School administration and school board deem necessary to protect the physical and emotional well-being of students, staff, the reputation of Jesus Christ, and New Life Christian School. Behavior on and off school grounds must reflect the character of Christ. Students having more than two offenses may lose extra-curricular privileges as well (for example the 8th grade trip, etc.). Repeated offenses can move to the next level up to eventual expulsion.

Level 1 Detention 1 Hour (Served after school)

01 First referral for tardies and/or no materials (4 tardies for a.m., 2 tardies after lunch per quarter)

02 Violating teacher's classroom rules

03 Being disrespectful to other students, school personnel or other adults 1st offense.

04 Dress code violation

05 Hands on (hitting, kicking, physical contact)

06 Using cell phones and other electronic devices at school.

07 Getting into another student's or teacher's property (backpacks, lunches, desks, computer, etc.)

08 Offensive language (negative talk, bathroom type talk, complaining, etc.)

Level II Detention 2 Hours (Served after school)

09 Failure to serve detention

10 Violating teacher's classroom rules, 2nd offense

11 Profanity including written, spoken, gestures, etc.

12 Inappropriate show of affection

13 Lying

14 Gossip/slander

15 Cutting class (2 hours for every hour missed, to be served one hour at a time after school)

Level III One Day Suspension

16 Repeated offenses from levels 1 and 2

17 Two absences from detention

18 Cheating, this includes, but is not limited to, *plagiarism*

Level IV Three Day Suspension

19 Repeated offenses from levels 1, 2 and 3

20 Conspiracy of inciting to fight or fighting

21 Verbally insulting or being disrespectful to others adults.

22 Theft, destruction, or unlawful possession of school, business, or personal property (Restitution required)

23 Verbal and/or physical harassment of students, school personnel, other adults including: a) Teasing or derogatory remarks about the physical appearance, body parts, body development of students or adults. b) "Pantsing," pulling clothes, bra snapping, etc.

24 Possession of fireworks

25 Bullying, verbal *or written*, physical abuse

26 Sexual Harassment (minor) Sexual gesturing, grabbing, bumping, brushing, blocking, shoving, poking, pinching, patting, etc. Name calling, verbal or written, of a sexual nature.

Level V Seven Day Suspension

27 Repeated offenses from levels 1, 2, 3, and 4

28 Attempting to, conspiring to, or vandalizing others and/or school property (restitution required)

29 Lewd, lascivious, sexual behavior

30 Possession of or viewing sexually explicit pictures or pornography

31 Sexual harassment (major) Spreading sexual rumors; "Homophobic" sexual harassment, etc.

32 Possession or use of tobacco products or other illegal substances at any time.

Level VI Suspension for the remainder of the quarter or year

33 Repeated offenses from levels 1, 2, 3, 4, and 5

34 Sexual Harassment (serious) Pressure for sexual activity; retaliatory harassment of a person reporting harassment.

Level VII Expulsion

35 Repeated offenses, levels 1, 2, 3, 4, 5, and 6

36 Possession or use of illegal drugs or drug paraphernalia, alcohol at any time

37 Possession of firearm, knife or weapons

Student Conduct Contract (August 8, 2017)

A copy of this is to be signed yearly by all Students/Parents in Grades 5 through 12 (Revised 8-7-17):

As a student of New Life Christian School, I pledge to uphold the high standards of Jesus Christ and New Life Christian School on or off campus. (Deut. 6:17- 18). I realize that attending this school is a privilege, and I will strive to live in such a way as to glorify God (Phil. 1:20). Specifically, I will

___1. Abstain from the use or possession of illegal drugs, *marijuana*, alcohol, and tobacco. (Romans 13:13-14, Eph. 5:17-17)

___2a. Not partake in, *or encourage others to partake in*, entertainment that will tear down what the Lord is seeking to build in me. (Psalms 101:3) *Examples of offensive entertainment include TV shows, movies, music and literature that uses swear words, promote nudity, contain unnecessary violence, or ridicule Jesus Christ.* I realize that Satan is using these things to promote rebellion toward God and what He stands for. *I will remember Philippians 1:8 in all my choices of entertainment.*

___2b. *Abstain from accessing websites, phone-apps, and content on social media that do not adhere to the above guidelines. I will not encourage others to do so.*

___3. Recognize the importance of what I say (Phil. 1:27) *both verbally, on social media, or by texting.* I will abstain from swearing, dirty or off-color jokes, gossip and back-biting against authority and other students. (Ex 20:7, Eph. 5:4)

___4. Conduct myself properly in my relationships with members of both sexes (Rom. 1:26-32). I will conduct myself in such a manner that there will be no question about my moral purity. (Isa. 55:7, 1 Tim. 5:22, 4:12, Titus 2:7)

___5. I realize that I am representing Jesus Christ and this school while I am on or off school grounds. (Phil. 2:14)

___6. Handle all negative feelings toward the staff and the school in a scriptural manner. (Matt. 18, Lev. 19: 16-18, Phil. 2:14) *I will not discuss my negative feelings with other students or with any other person except my parents and the person with whom I have the issue. (7th-12th grade: I will attempt to solve issues myself by talking to the person concerned in a respectful manner.)*

___7. *I am aware of the seriousness of plagiarism. (See detailed explanation in the Student Handbook.)*

___8. I understand that if I cannot live in agreement with what is stated above, that it may be necessary for me to be dismissed from the school.

___9. I have read the electronic device policy and agree to abide by it.

___10. I have read and am aware of the **Behavior Policy and Consequences.**

As parents, we pledge to uphold the above standards and to support the position of New Life Christian School. We understand that New Life Christian School reserves the right to dismiss any student who continues to violate any of the above areas of Godly behavior.

Detailed Goals and Objectives of the School

It is our prayerful desire with God's help and leading...

1. to teach that the Bible is the inspired and the only infallible, authoritative Word of God, thus developing the attitudes of love and respect toward it (2 Timothy 3:15-17; 2 Peter 1:20-21);
2. to teach the basic doctrines of the Bible as outlined in our statement of faith (Titus 2:1);
3. to provide opportunities for the student to confess Christ as Lord and Savior (Romans 10:9-10);
4. to teach the student to know and obey the will of God as revealed in the Scriptures, thus equipping the student to carry out God's will daily (Romans 12: 1 - 2; 2 Timothy 2:15; Deuteronomy 26:16-17);
5. to impart an understanding of each Christian's place in the Body of Christ, and its worldwide mission, providing opportunities for the student's involvement in this task (Ephesians 4:12; 1 Corinthians 12:1-31; Matthew 28:19-20);
6. to teach Biblical character qualities and provide opportunities for the student to demonstrate these qualities (1 Samuel 16:7; Galatians 5:22-23);
7. to teach the student how to develop the mind of Christ towards Godliness (Philippians 2:5; 1 Timothy 4
8. to encourage the student to develop self-discipline and responsibility from God's perspective (1 Timothy 4:7; 1 Corinthians 9:24-27);
9. to teach the student respect for and submission to authority from God's perspective (Romans 13:1-7; Hebrews 13:17; Ephesians 6:1-3);
10. to help the student develop a Christian world view by integrating life and all studies with the Bible (2 Peter 1:3);
11. to teach the student to hide God's Word in his heart through memorization and meditation (Psalm 1:1-3);
12. to teach the student how to study God's Word (2 Timothy 2:15);
13. to help the student develop his self-image as a unique individual created in the image of God and to attain his fullest potential (Psalm 139:13-16);
14. to teach the student to treat everyone with love and respect as a unique individual created in God's image (Philippians 2:1-4; Ephesians 5:21);
15. to teach the student how to become a contributing member of his society by realizing his need to serve others (Galatians 5:13; Romans 12:10);
16. to teach the student Biblical skills for personal and social relationships (Psalm 119:9, Ephesians 4:12);
17. to teach the student the Biblical view of dating, marriage, and the family (1 Thessalonians 4:1-7; 1 Timothy 4:12; Genesis 2:18-25; Ephesians 5:22-33);
18. to teach the student physical fitness, good health habits, and wise use of the body as the Temple of God (1 Corinthians 6:19-20);
19. to teach the student Biblical attitudes toward materials, things, and his responsibility for using them to God's glory (1 Timothy 6:17-19; Matthew 6:19-20; 1 Corinthians 10:31);
20. to teach the student an appreciation of the fine arts.
21. to teach the student to understand and use the fundamental processes in communicating with and dealing with others, specifically: reading, writing, speaking, listening, and mathematics (2 Corinthians 5:20);
22. to teach and encourage the student to use good study skills and habits (2 Timothy 2:3-7);
23. to teach the student how to research and reason logically from a Biblical perspective (Hebrews 5:14; Romans 12:2);
24. to teach the student creative and critical thinking based upon the proper use of Biblical criteria for evaluation (2 Timothy 3:14-17);
25. to teach the student good citizenship through the understanding and appreciation of our Christian and

American heritages-home, church, and nation (1 Corinthians 10:11; Romans 13:1-7);

26. to use current affairs in all areas, teaching the students how they relate to God's plan for man.

27. to teach the student an understanding of and an appreciation for God's world, developing an awareness of man's role in his environment and his God-given responsibility to subdue, use, and preserve it properly Ps. 8:6; Heb. 2:6-8).

The following **Arbitration Agreement** is to be agreed upon by those enrolling students in NLCS: The parties to this agreement are Christians and believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other in private or within the Christian community in conformity with the Biblical injunctions of I Cor. 6:1-8, Matt. 18:15-20, Matt. 5:23-24. Therefore, the parties agree that any claim or dispute arising out of, or related to, this agreement or to any Page 8 aspect of the school relationship including any claim or statutory claims, shall be settled by Biblically based mediation. If resolution of the dispute and reconciliation do not result from such efforts, the matter shall then be handled in accordance with the rules of procedure for Christian conciliation as printed in the Constitution and Bylaws of New Life Christian School. The parties agree that these methods shall be the sole remedy for any controversy or claim arising out of the school relationship or this agreement and expressly waive their right to file a lawsuit against one another in any civil court for such disputes, except to enforce a legally binding arbitration decision. Each party, regardless of the outcome of the matter, agrees to bear the cost of his/her/its own arbitrator and one-half of the fees and costs of the neutral arbitrator and any other arbitration expenses.

Detailed Harassment Policy This school is committed to maintaining an academic and spiritual environment in which all individuals treat each other with dignity and respect and which is free from all forms of intimidation, exploitation and harassment, including sexual harassment. This school is prepared to take action to prevent and correct any violations of this policy. Anyone who violates this policy will be subject to discipline, up to and including termination or expulsion. A more detailed copy of the school policy follows:

Student Sexual Harassment Policy This school is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect, and which is free from all forms of intimidation, exploitation and harassment, including sexual harassment. This school is prepared to take action to prevent and correct any violations of this policy; anyone who violates this policy will be subject to discipline, up to and including termination or expulsion. "Sexual Harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the work or educational setting, under the following conditions: Submission to the conduct is explicitly or implicitly made a term or condition of an individual's academic status, or progress. Submission to, or rejection of, the conduct by the individual is used as the basis of academic decisions affecting the individual. The conduct has the purpose or effect of having a negative impact upon the individual's academic performance, or creating an intimidating, hostile, or offensive educational environment. Submission to, or rejection of, the conduct by the individual is used as the basis for any decisions affecting the individual regarding benefits and services, honors, programs, or activities available through this school. Examples of Sexual Harassment Unwelcome conduct of this type can include a wide range of verbal, visual or physical conduct of a sexual or otherwise harassing nature. Among the types of conduct that would violate this policy are the following: 1. Unwanted sexual advances or propositions; 2. Offering academic benefits in exchange for sexual favors; 3. Making or threatening reprisals after a negative response to sexual advances; 4. Visual conduct such as leering, making sexual gestures, displaying sexually suggestive objects or pictures, cartoons, or posters; 5. Verbal conduct such as making or using derogatory comments, epithets, slurs, or jokes; 6. Verbal abuse of a sexual nature, graphic verbal commentaries about an

individual's body, sexually degrading words used to describe an individual, suggestive or obscene letters, notes, or invitations; and physical conduct such as touching, assaulting, impeding or blocking movements. Employee-Student Sexual Harassment Employee-student sexual harassment is prohibited. Student-Student Sexual Harassment Student-student sexual harassment is prohibited. What to Do if You Experience or Observe Harassment Students who feel that they have been subjected to conduct of a harassing nature are encouraged to promptly report the matter to one of the school's officials designated below. Students who observe conduct of a harassing nature is also encouraged to report the matter to one of the school officials designated below. All complaints will be promptly investigated. How to Report Fill out the form entitled REPORT FORM for REPORTS or Complaints of SEXUAL HARASSMENT, and HARASSMENT because of RACE, NATIONAL ORIGIN, GENDER, AND DISABILITY to be obtained from the following reporting individuals, the school secretary, or the classroom teacher. Where to Report Sexual Harassment The following individuals are specifically authorized to receive complaints and to respond to questions regarding sexual harassment: 1. Anita Horner (or current Administrator/Principal) 764-3049 or 725-9136 2. Karen Johnson (or current Principal) 725-9136 3. Pastor David Kilmer (or current Board President) 407-7596 4. The classroom teacher Confidentiality Every effort will be made to reasonably protect the privacy of the parties involved in any complaint. However, the school cannot promise or guarantee confidentiality. The school reserves the right to fully investigate every complaint, and to notify a student's parent/guardian, the school board, and appropriate government officials as the circumstances warrant. Protection Against Retaliation It is against the school's policy to discriminate or retaliate against anyone who has filed a complaint concerning sexual harassment or has testified, assisted or participated in any manner in any investigation proceeding or hearing concerning sexual harassment. Procedure for Investigation of the **Complaint and for Taking Corrective Action** When one of the school officials designated in this policy receives a complaint, he/she shall immediately inform the administrator. The administrator will direct an investigation. If the investigation confirms the allegations, prompt corrective actions shall be taken. The individual who suffered the harassing conduct shall be informed of the corrective action taken. In addition any employee or student found to be responsible for sexual harassment in violation of this policy will be subject to appropriate disciplinary action including expulsion or termination. The severity of the disciplinary action will be based upon the circumstances of the infraction. If the administrator is the subject of the complaint, the school board president will conduct the investigation.

Students in Preschool through 4th Grade Parents are encouraged to read and discuss the following letter from the school with their younger students. Teachers will discuss this in their classrooms

Dear Children,

In our school everyone is to be treated with respect. Teachers are to respect children and children are to respect teachers. Children are also to respect each other. God made each of us different. Some of us He made girls, and some of us He made boys. Some of us have brown hair. Some of us have blond hair. Some of us have blue eyes. Some of us have brown eyes. Some of us have dark skin. Some of us have light skin. The things that make us different are very special gifts from God. Sometimes people make fun of people who are different from them. Sometimes, for example, boys make fun of girls because they are different. Sometimes girls make fun of boys because they are different. When we make fun of people because they are different, we are not respecting them. We call this being "disrespectful". When we are disrespectful to each other, we hurt each other's feelings. After awhile, if we continue to be disrespectful to each other, our school becomes an unhappy place. The children whose feelings

have been hurt do not do as well in school as other children and sometimes do not want to come to school any longer. In our school, we want to be sure that everyone who is part of our school is happy to be here and has a chance to do their very best here. So, if someone, whether it is a teacher or another child, says or does something that is mean or disrespectful to you just because you are different, we want you to tell your teacher or Mrs. Horner right away. She or he will find out what happened and try to make sure that it doesn't happen again. You should never be afraid to tell your teacher or Mrs. Horner when something disrespectful happens. It is not tattling and it will not get you into trouble. If you always tell when something disrespectful happens, we can make sure that our school remains a happy place where everyone respects each other's differences.

Students in Grade 5 through 12 Teachers will discuss the entire policy with their students at the beginning of the school year. Parents may also wish to discuss the policy with their students.

Copy of the Letter to Those to Be Graduating Dear Graduating Seniors, Eighth Grade Students and Their Parents, Congratulations! This is a wonderful accomplishment that we are celebrating. Graduation marks a turning point in your life. It is a time of new beginnings with greater freedoms and also greater responsibilities. It is a time of taking hold and also letting go. This should be a special event for all involved; however, there may be some confusion about what responsibilities the students and parents have as part of the graduation. The following briefly outlines board policies. If you have any questions please contact the principal, and it can be discussed more completely. Suggestions and ideas are welcome and can be made at any point in the process.

The school is responsible for

1. Setting time and date for graduation
2. Selection of location,
3. Selection of speaker (the school pays any honorarium, meals, lodging, etc.),
4. Selection, organization, and arrangement of the evening's events (working with the students),
5. Typing & printing the program/bulletin, power point.
6. Taking the class picture.
7. Providing diplomas and covers.

Seniors/8th Grade Graduates are responsible to

1. Select a theme, bulletin cover design,
2. Suggest ideas for their participation. (each student is to take part in some way),
3. Be prepared at deadlines set, (for example Power Point Pictures-March)
4. Suggest ideas that will make graduation special.

Parents are responsible for the

1. Decorations: deciding if or how they will decorate, (Simple is good.)
2. Reception: deciding whether or not they will have a reception, what they will serve, paying for what is served and used, preparing and set up of the reception, (Serving and clean-up has been done by the junior or 7th grade class and parents in the past.)
3. Submitting graduation pictures to the newspaper.

4. High school senior's caps, tassels, and gowns. There are some caps and gowns which may fit in storage. If you use one, it needs to be returned washed or dry cleaned, folded and bagged.

5. Senior Announcements to friends and relatives. (These usually go out about one month prior to graduation.)
Have a great year!

Letter to Juniors and to 7th Grade Students & Parents Dear Parents, Graduation this year is scheduled for _____ at 7 p.m. It has been the custom in the past for the high school juniors and parents to help at the high school graduation, and the 7th grade students and parents to help at the 8th grade graduation. They help by serving if there is a reception and doing any clean-up after the event. This frees the graduates and their parents to enjoy the evening and spend time with the other graduates, friends, and relatives. Would you please consider helping in this way? The time can be counted as volunteer hours, and the graduates and their families will appreciate the efforts that you make.